

LEIGHTON BROMSWOLD PARISH COUNCIL

Chairman: Bohdan Mysak; Clerk (Minutes): Penny Wood

YR 2023/24

NOTICE and AGENDA

Dear Member, You are hereby summoned to attend the Parish Council Meeting which will be held at 7:30pm on

Wednesday 20 September in St Mary's Church to deal with the following business - Public and Press are invited to join.

Cllrs

B Mysak (Chairman), R Owen (Deputy), N Cook, G Troughton, A Clark, P Mallace

OPEN MEETING

Each person wishing to address the Council can speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

2309/01	To Receive Apologies and Reasons for Non-Attendance
2309/02	Chairman's Opening Remarks Footpaths report first to allow for early departure by Cllr GT
2309/03	Declarations of Interests for Members (Disclosable Pecuniary Interests) None.
2309/04	To Receive and Approve the Minutes of the Parish Council Meeting, 5 July 2023. Corrections: Proposed: BM ; Seconded:
2309/05	Matters Arising: (not covered below) None.
2309/06	Parish Council complement: There is 1 vacancy. If anyone is interested in being co-opted, please speak with any Council Member.
2309/07	Clerk's Report
Summary	Income to 31 July 2023 - £7,500 Expenditure (Cashbook) to 31 Aug 2023 - £3,478.52 Bank Reconciliation to end of Aug: Wicksteed £70.48 not paid Bank balance - £14,088.80
2309/07.1	Income since last Meeting No income since April precept.

2309/07.2	Payments since last Meeting To Wicksteed re Parts for swing repairs, £70.48
2309/07.3	Annual Risk Assessment, including check/ maintainance of assets. Cllrs NC & BM completed check on assets. Clerk has circulated revised list.
2309/07.4	Website and Village Notice Board Space/ control still a problem.
2309/07.5	Parish Archive Clerk to delete all files that may be deleted according Local Government rules on record retention
2309/08	Planning Report: Cllr AC
2309/08.1	New & current planning proposals
2309/08.2	Village Plan update Still outstanding, WHTBD, priorities; Clerk to circulate the list of outstanding items. Engage with residents for assessment and priorities?
2309/08.3	Village asset maintenance and improvements Bus shelter for school children (Cllr PM)
2309/09	Play Area, Cllr PM
2309/09.1	Inspection remedial actions Tree trimming still to be carried out.
2309/09.2	Purchase of additional grass cutting equipment including small mower agreed New strimmer has been purchased.
2309/09.3	This year's inspection report
Inspection took place on 7 Sept. Reoprt has been sent. Cllr PM to advise of requirements	
2309/10	Trees, Cllr NC
2309/10.1	Replacement tree for horse chestnut outside pub Clerk has contacted County Councillor who has promised replacement trees in autumn.
2309/10.2	Village Tree Survey Cllr NC to carry out a full tree survey with assistance from our resident tree expert, at a date to be agreed.
2309/10.3	Tree outside 27-29 The Avenue to be replaced Clerk has contacted County Councillor who has promised replacement trees in autumn.

2309/11	Highways (Cllr BM)
2309/11.1	Installation of traffic camera on Staunch Hill Clerk to seek costs for new post installation (and removal). Awaiting response
2309/11.2	Removal of post outside nos 21-23 This has been confirmed within 90 days.
2309/11.3	Visibility of speed signs Highways Officer to check and maintain to check and maintain
2309/11.4	Bus shelter for school children Cllr PM to introduce for discussion
2309/12	Footpaths (Cllr GT)
	Update/ New items - Cllr GT to liaise with landowners where paths are becoming overgrown.
2309/13	Damaged mower storage shed DM has commenced assembly of new shed. Help appreciated
2309/14	Review of Standing Orders and Financial Requirements Policy documents Cllrs to review for update/ amendment to be discussed at next Meeting
2309/15	Meetings/ Dates Discussion on preferred schedule.
2309/16	Correspondence Nothing of note
2309/17	Any Other Business

Next Meetings: 1 Nov, 3 Jan 2024

Copies of this Agenda may be found on the PC website at <https://leightonbromswold-pc.org.uk/>

All enquiries should be made to the Clerk at leightonbromswoldpc@hotmail.com

Bohdan Mysak, Chairman and Responsible Finance Officer, 14/09/2023