

LEIGHTON BROMSWOLD PARISH COUNCIL

Chairman: Bohdan Mysak; Minutes: Penny Wood

YR 2023/2024 NOTICE and AGENDA

Dear Member, You are hereby summoned to attend the Parish Council Meeting which will be held on **Wednesday 10 May in St Mary's Church, following the Annual Parish Meeting**, to deal with the following business -
Public and Press are invited to join.

Present Cllrs. B Mysak (Chairman), N Cook (Deputy), G Troughton, A Clark, R Owen

OPEN MEETING Each person wishing to address the Council can speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

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| 2305/01 | To Receive Apologies and Reasons for Non-Attendance |
| 2305/02.1 | To Elect a Chairman |
| 2305/02.2 | To Elect a Deputy |
| 2305/02.3 | To assign portfolios, (Planning - Cllr AC; Footpaths - Cllr GT; Trees - Cllr NC; Environment - Cllr AC; Playground - TBD; Data protection - Cllr BM; H & S - All ; Highways - Cllr BM) |
| 2305/02 | Chairman's Opening Remarks: |
| 2305/03 | Declarations of Interests for Members (Disclosable Pecuniary Interests) |
| 2305/04 | To Receive and Approve the Minutes of the Parish Council Meeting, 29 March 2023. |
| 2305/05 | Matters Arising: (not covered below) |
| 2305/06 | Parish Council complement: 2 Councillors under complement. |

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| 2305/07 | Clerk's Report |
| 2305/07.1 | Income |
| 2305/07.2 | Payments |
| 2305/07.3 | Annual Risk Assessment, including check/ maintainance of assets. |
| 2305/07.4 | Website and Village Notice Board |
| 2305/07.5 | Parish Archive |
| 2305/08 | Planning Report: Cllr AC |
| 2305/08.1 | New planning proposals |
| 2305/08.2 | Village Plan update |
| 2305/08.3 | Village asset maintenance and improvements |
| 2305/09 | Play Area, Vacant |

2305/09.1	Inspection remedial actions
2305/10	Trees, Cllr NC
2305/10.1	Replacement tree for horse chestnut outside pub
2305/10.2	Village Tree Survey
2305/10.3	Sycamore on Staunch Hill
2305/10.4	Tree outside No 25 The Avenue to be removed and replaced
2305/10.5	Tree outside 27-29 The Avenue to be replaced
2305/11	Highways (Cllr BM)
2305/11.1	Installation of traffic camera
2305/12	Footpaths (Cllr GT)
2305/12.1	Update/ New items
2305/13	Damaged mower storage shed
2305/14	Correspondence
2305/15	Any Other Business

Next Meetings: 5 July, 6 Sept

Copies of this Agenda may be found on the PC website at <https://leightonbromswold-pc.org.uk/>

All enquiries should be made to the Clerk at leightonbromswoldpc@hotmail.com

Bohdan Mysak, Chairman and Responsible Finance Officer, 03/05/2023