

LEIGHTON BROMSWOLD PARISH COUNCIL

Minutes of the Meeting of Wednesday 4 January 2023

(These Minutes are considered draft until ratified at the next Parish Council Meeting)

- Present** Cllrs. B Mysak (Chairman), S Roberts, R Owen, A Clark, Minutes: B Mysak
- OPEN MEETING** Each person wishing to address the Council can speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.
- 2301/01 To Receive Apologies and Reasons for Non-Attendance**
- Minute** None
- 2301/02 Chairman's Opening Remarks:**
- Council would discuss Footpaths at an earlier time to allow Cllr Troughton to get away.
- As Cllr Troughton was absent, Footpaths report was postponed to next Meeting.
- Need to deal with points raised by public on the siting of the MVP outside nos 19 & 21 The Avenue.
- See below
- 2301/03 Declarations of Interests for Members (Disclosable Pecuniary Interests)**
- None
- 2301/04 To Receive and Approve the Minutes of the Parish Council Meeting, 11 May 2022.**
- Proposed:BM; Seconded:AC. All agreed
- 2301/05 Matters Arising: (not covered below)**
- None.
- 2301/06 Parish Council complement: There will shortly be 2 vacancies.**
- Cllr SR announced she would be stepping down in March due to personal commitments.
- Chairman thanked Cllr Roberts for her contribution and support in Council.
- Council does need new members to step forward to gain experience before existing Members (most in their 70s) retire.

2301/07 Clerk's Report

Income to 31 December 2022 - **£7,500**

Expenditure (Cashbook) to 31 December 2022 - **£8,031.12**

2301/07.1 Payments

To JR Gamblen, re mower maintenance - **£185.00** (expected)

To ME re tree reduction - **£300.00** (expected)

To D Freeman re strimming playing field - **£250.00** (expected)

2301/07.2 Bank Reconciliation to end of Jan

Bank balance at end Jan - **£10,180,86**

2301/07.3 Budget and Precept

Agreed budget 2023-2024 **£8,100**: Precept remains at **£7,500**

2301/07.4 Review of Policy Documents

Review completed. Next review end June.

2301/07.5 Annual Risk Assessment, including check/ maintainance of assets.

Cllrs BM and NC to complete in new year.

2301/07.6 Asset Management

Write offs agreed. Value of assets now **£48,360**. Clerk has circulated latest list.

Cllrs to review and suggest amendments on the proposed "lifetime" of each asset.

As no amendments have been suggested, Council will use those proposed by Clerk

2301/07.7 Website and Village Notice Board

Cllr BM to investigate alternate tools that show website usage.

No further action in view of the low usage rate.

May need to purchase additional notice board because of space restrictions.

Council to review in the coming months.

2301/07.8 Parish Archive

Cllrs BM, & NC have begun work on clearing the files which should be complete by the next Meeting. This will now be by March Meeting.

2301/08	Planning Report: Cllr AC
2301/08.1	New planning proposals
2301/08.2	Village Plan
	A lot of items have been dealt with or on-going. Clerk to circulate the list of outstanding items.
	Parking and recreational facilities to be considered?
	Inclusion of the church as an important heritage site?
	Monitoring of speed (from 2014 survey) - Cllr A Clark
	As suggested Council will put the list on the website and notice board asking for comments and suggestions.
2301/09	Play Area, Cllr SR
2301/09.1	Inspection remedial actions
	Bark pit edging has been repaired; Cllr BM to repair bird defences; tree trimming to be carried out as the weather improves.. .
2301/10	Trees, Cllr NC
2301/10.1	Replacement tree for horse chestnut outside pub
	Clerk has contacted Highways re replacement (service) trees.
2301/10.2	Village Tree Survey
	Cllr NC to carry out a full tree survey with assistance from our resident tree expert, at a date to be agreed.
2301/10.3	Sycamore on Staunch Hill
	Cllr NC to monitor progress. Still awaiting visit from District Cllr/ Highways as there is dispute over boundary line.
2301/10.4	Tree outside No 25 The Avenue to be removed and replaced
	Clerk/ Tree Officer to chase for date.
2301/10.5	Tree outside 27-29 The Avenue to be replaced
	Clerk has contacted Highways re replacement (service) trees.
2301/11	Highways (Cllr BM)
2301/11.1	Verges going out to Old Weston
	To be kept under review

2301/11.2 Village drainage

Deal with as problems arise

2301/11.3 Drainage clearance on the Avenue: reported to Highways.

Deal with as problems arise

2301/1145 Installation of traffic camera Cllr AC

Clerk to arrange relocation of post outside nos 21-23

Clerk has spoken with CCC and advised to contact local Highways Officer, as CCC quote in excess of £1,000.

Council to discuss monitoring for Staunch Hill

2301/12 Footpaths (Cllr GT)

2301/12.1 New items:

2301/12.2 Crops growing over footpaths.

Cllr GT not available for any update.

2301/13 Damaged mower storage shed

Working party led by DM to remove damaged structure and erect the new.

Cllr BM advised that no further structures could be erected in the playing field as it would break the terms of the new lease.

2301/14 Correspondence

Nothing of note.

2301/15 Any Other Business

Nothing of note.

Next Meetings: 29 March, following on the ...

Next Parish Meeting which will take place on 29th March at 7: 00pm in St Mary's Church

Bohdan Mysak, Chairman and Responsible Finance Officer, 23/03/2023