

# LEIGHTON BROMSWOLD PARISH COUNCIL

Chairman: Bohdan Mysak; Clerk (Minutes): Penny Wood

YR 2022/23

## NOTICE and AGENDA

Dear Member, You are hereby summoned to attend the Parish Council Meeting which will be held on **Wednesday 7 September at 7.30pm in St Mary's Church** to deal with the following business -  
Public and Press are invited to join.

**Present** Cllrs. B Mysak (Chairman), N Cook (Deputy), J Caress, S Roberts, G Troughton, A Clark, R Owen

**OPEN MEETING** Each person wishing to address the Council can speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

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2209/01	To Receive Apologies and Reasons for Non-Attendance
2209/02	Chairman's Opening Remarks
2209/03	Declarations of Interests for Members (Disclosable Pecuniary Interests)
2209/04	To Receive and Approve the Minutes of the Parish Council Meeting, 29 June 2022.
2209/05	Matters Arising: (not covered below)
2209/06	Parish Council complement.

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2209/07	Clerk's Report
2209/07.1	Payments
2209/07.2	Bank Reconciliation to end of Aug
2209/07.3	Annual Audit
2209/07.4	Annual Review of Policy Documents
2209/07.5	Annual Risk Assessment, including check/ maintainance of assets.
2209/07.6	Asset Management
2209/07.7	Website and Village Notice Board
2209/07.8	Parish Archive
2209/08	Planning Report: Cllr AC
2209/08.1	New planning proposals
2209/08.2	Village Plan

2209/09	Play Area, Cllr SR
2209/09.1	5 yr lease renewal
2209/09.2	Inspection
2209/10	Trees, Cllr NC
2209/10.1	Replacement tree for horse chestnut outside pub
2209/10.2	Village Tree Survey
2209/10.3	Sycamore on Staunch Hill
2209/10.4	Tree outside No 25 The Avenue to be removed and replaced
2209/10.5	Tree outside 27-29 The Avenue to be replaced

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2209/11	Highways (Cllr BM)
2209/11.1	Verges going out to Old Weston
2209/11.2	Village drainage
2209/11.3	Drainage clearance on the Avenue: reported to Highways.
2209/11.4	Road safety suggestions for A14.
2209/11.5	Installation of traffic camera Cllr AC
2209/12	Footpaths (Cllr GT)
2209/12.1	New items
2209/12.2	New complaint raised with PC member regarding crops growing over footpaths.
2209/13	Elections, Cllr BM
2209/14	The Queen's Green Canopy (QGC)
2209/14	Damaged mower storage shed
2209/15	Correspondence
2209/16	Any Other Business

**Next Meetings: 2 Nov., 4 Jan., 29 March**

Contact details for all Councillors are available on the website at <https://leightonbromswold-pc.org.uk/>  
 All other enquiries should be made to the Clerk at [leightonbromswoldpc@hotmail.com](mailto:leightonbromswoldpc@hotmail.com)

If anyone wishes to receive copies of future Agendas/ Minutes by email, please send an email request to Cllr BM, with your permission for your contact details to be added to the Parish mailing list.

Bohdan Mysak, Chairman and Responsible Finance Officer, 2/9/2022