

LEIGHTON BROMSWOLD PARISH COUNCIL

Chairman: Bohdan Mysak; Clerk (Minutes): Penny Wood

YR 2021/22 NOTICE and AGENDA

Dear Member, You are hereby summoned to attend the Parish Council Meeting which will be held on **Wednesday 7 July at 7.30pm in St Mary's Church. (The dispensation for Zoom Meetings ended at the end of May)**

to deal with the following business -
Public and Press are invited to join.

OPEN MEETING

Each person wishing to address the Council can speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

2107/01 To Receive Apologies and Reasons for Non-Attendance

2107/02 Chairman's Opening Remarks

2107/03 Declarations of Interests for Members (Disclosable Pecuniary Interests)

2107/04 To Receive and Approve the Minutes of the Parish Council Meeting, 5 May 2021.

2107/05 Matters Arising (not shown below):

2107/06 Parish Council complement: Full - 7 Councillors

2107/07 Clerk's Report (Cllr BM)

2107/07.1

Income to 31 May - **£10,225 (Precept and LBSC container contribution)**

Expenditure to 31 March 2021 - **£3,515**

Interest received since last Meeting - **£0**

Payments

Paid to Direct Plant for SC Storage Container - **£3270.00**

Paid to Netwise, re Domain Renewal - **£18.00**

Paid to Savills, Playing Field Annual Rent - **£227.00**

Bank Balance at 31 May 2021 (includes recommended minimum reserve) - **£15,068**

2107/07.2 Bank Reconciliation to end of Mar 2021:

2107/07.3 Annual Review of Policy Documents:

2107/07.3.1 Cllr BM proposed the next formal view to be confirmed at the September Meeting.

2107/07.4 Assets

2107/07.5 Annual Risk Assessment, including check/ maintainance of assets

2107/07.6 **Website and Village Notice Board:** Additional 5Gb storage was required as we had reached the limit with the basic package.

- 2107/08 Parish Archive:**
- 2107/09 Planning Report: Cllr JC**
- 2107/09.01 Open items**
- 2107/09.02 New items**
- 2107/09.03 Village Plan:** Cllr JC had provided a summary of the original Plan for Council to review/ update and re-prioritise outstanding items before extending the discussion to all residents.
Cllrs to provide feedback on proposals on what has to be done.
- 2107/10 Playing Field, Cllr SR**
- 2107/10.1** The annual safety inspection has taken place and a report has been received.
Cllr SR to co-ordinate actions required.
- 2107/10.2** Play Area lease renewal: lease runs out in May 2022, so Council has initiated discussions with Savills re renewal or possible purchase of the land.
- 2107/10.3** Additional storage container for the playing field has been purchased by the PC so that the VAT can be reclaimed.
SC to action placement in line with current lease conditions.
- 2107/11 Trees, Cllr NC**
- 2107/11.1** **Tree issues: no response , so Cllr BM to escalate the issues to Highways Regional head/ MP.**
- 2107/11.2 Village Tree Survey:**
Cllr NC to carry out a full tree survey with assistance from our resident tree expert.
- 2107/12 Highways (Cllr DS)**
- 2107/12.1** **Grass cutting :** The first cut has been carried out as agreed with Highways England.
- 2107/12.2** **A14 Safty Meeting** took place with local MP, with Cllr BM in attendance. A follow-up meeting was agreed to establish safety priorities.
- 2107/12.3** **Drainage clearance on OW road.** Spoil left on verge.
Cllr DS to follow up with farmer.
- 2107/13 Village drainage**
- 2107/13.1** Silted drain off the Avenue by the pub and blocked drains on opposite side of road. Flooding on Church Lane possibly caused by blocked culvert. However, no complaints registered from residents on the lane.
Cllr DS to follow up.
- 2107/14 Footpaths (Cllr GT)**
- 2107/14.1** Parish Boundary Footpath: Permissive Footpath status on the track that links Byway144/11 to footpaths 144/10 and 144/12 and an offer of compensation to the landowner(s).
Still debris at entrance to footpath beyond the bridge.
- 2107/14.2** Cllr GT has reported it and the issue has been transferred from County to District Council.
Cllr GT to follow up.
- 2107/15 Correspondence, Cllr BM**

Any Other Business:

Next Meetings: 1 September; 3 November; 5 January 2022

Contacts

Contact details for all Councillors are available on the website at <https://leightonbromswold-pc.org.uk/>
All other enquiries should be made to the Clerk at leightonbromswoldpc@hotmail.com

If anyone wishes to receive copies of future Agendas/ Minutes by email, please send an email request to Cllr BM, with your permission for your contact details to be added to the Parish mailing list.

Bohdan Mysak, Chairman and Responsible Finance Officer, 27/06/2021