

# LEIGHTON BROMSWOLD PARISH COUNCIL

Chairman: Bohdan Mysak; Clerk to the Council: Penny Wood

2019/20

## NOTICE and AGENDA

Dear Member, You are hereby summoned to attend the Annual Parish Council Meeting which will be held on **Wednesday 22nd January at 7.30pm in The Green Man** to deal with the following business -  
Public and Press are invited to attend.

OPEN  
MEETING

Each person wishing to address the Council can speak for a maximum of 3 minutes, subject to the Chairman's discretion. This part cannot be longer than 15 minutes.

2001/01 **To Receive Apologies and Reasons for Non-Attendance**

2001/02 **Chairman's Opening Remarks**

2001/03 **Declarations of Interests for Members (Disclosable Pecuniary Interests)**

2001/04 **To Receive and Approve the Minutes of the Parish Council Meeting 6 November 2019**

2001/05 **Matters Arising:**

2001/06 **Still two vacancies on Council.** If you are interested and want to know more about what is involved, please contact the Chairman.

2001/07 **Clerk's Report**

2001/07.1

Income to 31 Dec - <b>£7,825</b>
Expenditure to 31 Dec - <b>£3,887</b>
Interest received - <b>£4.99</b>
Paid to J R Gamblen for mower maintenance - <b>£175.20</b>
Paid to Clerk for storage boxes - <b>£31.05</b>
Bank Balance (includes recommended minimum reserve) - <b>£9,891</b>

Since Nov

2001/07.2 **Bank Reconciliation to end of Dec:** Reconciled in full. Cashbook in line with Bank Statement.

2001/07.3 **Banking:** Transfer of £508 from Savings Account to Current Account, leaving £9,500 in Savings.

2001/07.4 **Certificate of Exemption** Cllr. Mysak to list action points.

**Annual Review of Policy Documents:** To be discussed and agreed at the Meeting.

Financial Regulations - no changes (BM/NC);

Standing orders: Revert back to 2017 (pre GDPR) plus GDPR amendments. (agreed Cllrs. NC/JC)

2001/07.5

These policies will be circulated together with Risk Assessment and Privacy Policies for approval prior to publication on the website.

Other Policies: these have been reviewed by Cllr Mysak. It is recommended that these remain in force unchanged.

2001/07.6

**Assets:** the list goes back at least 20 years. Stays at purchase cost until written off. Cllrs. to discuss list and make recommendations for write off/ disposal.

2001/08 **Planning Report: Cllr JC**

**Playing field report: Cllr BM**

Swing replacement: Quotation accepted and order placed. Repair to be completed by end Feb.

**2001/09** Actions arising from the Inspection Report: most items are minimal. a) Zip wire needs tightening up. Cllr. BM to send order to Wickstead. b) New signage to be agreed c) Grub screws resolved by Cllr Troughton.

**Tree report: Cllr NC**

Cllr Cook replaced the dead tree at no. 29. .

**2001/10** Tree Maintenance Staunch Hill East (incl No 3) concerned about sycamore tree roots going into segue and under house.

New tree survey to be carried out and updated by Cllr. NC plus parishioner

**Defibrillator: Cllr Mysak**

**2001/11** CTV: Council to seek quotation on the installation of the CCTV.

**Annual Grass Cutting of the A14 junction:** Although the grass has now been cut, it still is difficult to see the eastbound carriageway clearly because when in the centre of the crossover lane. Cllr. Mysak will try to arrange the meeting which was promised by Highways last year.

**2001/12** Mr Vara has facilitated a meeting for 9th January to discuss this and other items together with other parishes along the A14.

**Website update:** Agendas and Minutes and financials are all up to date.

**2001/13** Confirmation of Councillor contact details. Cllrs DS to confirm (Cllr. NC and JC happy to give email and mobile no. for website. They will email Cllr. BM with permission. Other Councillors are requested to do same).

Latest Policy Documents to be added after final approval by Councillors. Meeting to agree.

**2001/14** **Refurbishment of village notice board:** Cllrs to discuss what further work is required.

**Check/ maintainance of other village street furniture:**

**2001/16** Council to consider carrying out a general survey for repair and maintenance.

**Correspondence:** items of note:

Cambridgeshire and Huntingdonshire Archives: now accepting records

Introducing Safecouncil.uk

Cambridgeshire Insight: Local Area Profiling

**2001/19** Cambridgeshire County Council Climate Strategy Consultation

Voluntary and Community Sector (VCS) Capacity Building Partnership(s) survey

Cambridgeshire and Peterborough Minerals and Waste Local Plan: Proposed Submission Plan Consultation

Highway Events Application - Tour of Cambridgeshire (ToC) - Sunday 7th June 2020

**2001/20** **Any Other Business**

New **Dates of future Meetings: 4 March, 6 May, 1 July (APM To be agreed - 1 April??)**

**Signed Acting Clerk: Bohdan Mysak**

**Date: 2nd January 2020**