

LEIGHTON BROMSWOLD PARISH COUNCIL

Chairman: Bohdan Mysak

Clerk to the Council: Ms Ramune Mimiene

MINUTES

The Parish Council Meeting of Leighton Bromswold was held on Thursday 12 January 2017 at 8.00pm at The Green Man.

- Present Parish Councillors: B Mysak (Chairman), G Troughton (Deputy Chairman), N Cook, H West, R Bosworth
Clerk: Ms R Mimiene and 1 member of the public.
- OPEN MEETING
A member of the public spoke re: Planning Consultation 16/02568/HHFUL – and apologised that HDC unexpectedly published this planning consultation on 23 Dec 16 – Resident had intended to speak to neighbours first.
Member of the public leaves the meeting
- 2016/17**
1701/110
1701/110.1 **To Receive Apologies and Reasons for Non Attendance**
Clerk reported that there are no apologies for absence.
- 1701/111**
1701/111.1 **Declarations of Interests for Members (Disclosable Pecuniary Interests)**
Cllr BM declared Interest in Agenda Item 1701/115.
- 1701/112**
Proposal 1701/112.1 **To Receive and Approve the Minutes of the Parish Council meeting 10 Nov 16 Proposed by Cllr BM, seconded by Cllr NC, all in favour, and it was RESOLVED that the Minutes be accepted and signed as a true record of the meeting. Carried**
Chairman signed the Minutes.
Cllr HW joins the meeting
- 1701/113**
1701/113.1 **Matters Arising from those Minutes not included below**
No issues.
- 1701/114**
1701/114.1 **To Note 2 Vacancies for a Parish Councillor**
Noted.
Chairman BM leaves the meeting. Deputy chair GT takes over the chair.
- 1701/115**
1701/115.1 **Planning:**
New Planning applications:
16/02568/HHFUL Proposal: Ground and first floor extension to the rear and associated works, Little Owls Staunch Hill Leighton Bromswold, received 23 Dec 16, consultation finished 13 Jan 17
Members discussed and agreed that PC response is: 'No observations either in favour or against the proposal'.
Proposal **Proposed by Cllr HW, seconded by Cllr NC, all in favour, and it was RESOLVED that this reply to be submitted HDC. Carried**
Chairman BM re-joins the meeting.
- 1701/115.2 Update on the following planning applications:
16/02034/FUL – 28.11.2016 HDC - approved by HDC.
16/02588/HHFUL – 22.12.2016 (PC not consulted on this one) – trees been done.
- 1701/115.3 Consultations:
Consultation: Huntingdonshire Local Plan to 2036: Wind Energy Development, open for comments 21 Nov 16 to 16 Jan 17.
<http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/windenergy>
Nothing specific that could affect the village. No comments to make.
- 1701/115.4 Consultation on A Draft Corporate Energy Strategy for Cambridgeshire County Council:
http://www.smartsurvey.co.uk/s/Consultation_DRAFTCorporateEnergyStrategy_CCC/
Consultation period is 3rd January- 31st January 2017
No comments to make.
- 1701/116**
1701/116.1 **Clerk's report**
Nothing to report.
- 1701/117**
1701/117.1 **Finance**
Cashbook and Bank reconciliation up to 31 Dec 16 – Cashbook balance as at 31 Dec 16 £8,375.14, approved. The chq for the amount of £146.00 from tennis club received today.

BM

- 1701/117.2 Income and Expenditure against the budget report up to 31 Dec 16 – approved.
- 1701/117.3 To consider contribution towards Clerk's working from home Insurance, as suggested by the Stukeleys PC.
- Proposal** **Proposed by Cllr HW, seconded by Cllr BM, all in favour, and it was RESOLVED that the contribution of percentage of contracted hours proportion to be paid to The Stukeleys PC. Clerk to confirm the amount.** **Carried**
- 1701/117.4 To consider electronic storage of PC documents, - Clerk to purchase an external hard drive, suggested 1 terabyte for the price of around £60.00. **Clerk**
- Proposal** **Proposed by Cllr BM, seconded by Cllr HW, all in favour, and it was RESOLVED that the external hard drive to be purchased.** **Carried**
- 1701/117.5 Banking situation, further update by Cllr BM – Mandate change form brought to Cllr RB to fill in to become a signatory, it needs taking to the bank with ID and proof of address document, a copy needed for PC file. Also the same mandate needed for removal of authorized person Cllr KS from signatories list. Cllrs BM and GT signed the mandate. When all completed Cllrs RB and BM could try internet banking. PC agreed to sign cheques for now. **RB**
- 1701/117.6 Grass cutting: PC needs to get 3 new quotes for the Churchyard grass cutting. The amount spent this year was over the budget therefore PC need to look for ways to lower that amount. Cllr NC will provide a plan as what is expected from contractors and he is happy to meet them on site. PC needs to prioritize which parts of the churchyard could be cut more often and which ones could be considered as a designated wild area cut once or twice a year. Cllr RB will provide details of the person she knows from St Ives who could quote too. PC is still looking for volunteers who could cut the grass in the parish. PC holds the machinery but the quality of the mower is not good enough for Playing Fields' grass cutting. Quotes needed for the next meeting in Mar so the decision can be made. **NC**
- 1701/117.7 Internal Auditor for 2016/17 Financial Year, update by Clerk: charge is around £50.00 plus travel expenses/mileage.
- 1701/117.8 To note that chq No 845 destroyed as initially raised to 'CJI Building supplies' and actually had to be reimburse Cllr NC.
- 1701/117.9 To Approve Jan 17 Payments:

Date	Cheque No.	Payee and Description	Powers and Duties	Amount
12 Jan 17	686	Clerk Ramune Mimiene wages Nov 16 £214.86	LGA 1972 s111	£214.86
12 Jan 17	687	Clerk Ramune Mimiene expenses on running cost of the Council Nov 16 £22.70 and Dec 16 £4.66	LGA 1972 s111	£27.36
12 Jan 17	688	Clerk Ramune Mimiene Wages Dec 16 £186.29	LGA 1972 s111	£186.29
12 Jan 17	689	HJ Horticulture Ltd maintenance works in recreation field.	Open Spaces Act 1906, ss.9 and 10	£480.00 (incl VAT £80)
12 Jan 17	690	HDC Grounds maintenance, grass cutting in the parish	Open Spaces Act 1906, ss.9 and 10	£568.08 (incl £94.68 VAT)
			Total:	£1,476.59

- Proposal** **Proposed by Councillor HW, seconded by Councillor NC, all in favour and it was RESOLVED that all items listed in 1701/117.9 are to be paid.** **Carried**
Cllr HW leaves the meeting and re-joins the meeting shortly.

- 1701/118** **Highways**
- 1701/118.1 Road Safety Extension Policy/Measures – Speedwatch: there appeared no volunteers showing interest. Take it off the Agenda. **Clerk**
- 1701/118.2 To consider joining Community Highways Volunteering Scheme, CCC, update - No volunteers from the village. This matter is now closed, remove from the Agenda. **Clerk**
- 1701/119** **H&S in the Park: tennis court and brambles**
- 1701/119.1 The work on clearing the brambles has been carried out.
- 1701/120** **Transparency funding:** action plan for purchasing new equipment/setting a Parish Council website Cllrs Troughton and West
- 1701/120.1 Under discussion – Agenda item 'Website' – 1701/123.1. Keep this item on the Agenda.
- 1701/121** **Parish Plan: Conservation Area Policy En8 – Cllr Mysak**
- 1701/121.1 No comments. Leave it on the Agenda.

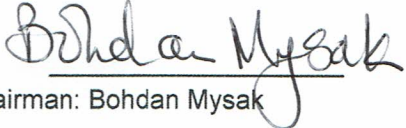


- 701/122 Parish Action/ Neighbourhood Plan, Grants for Neighbourhood Plan, update from the working party**
- 1701/122.1 Cllr GT reported that there is no working party established. Need to find out is it enough interest in the village in doing it? Suggestion is to put a flyer through everybody's door advertising it. PC agreed to support but not to do the work. Aim is to establish a working party first and move forward. Put notice in village matters, Cllr HW will do it. Cllrs GT and HW to liaise and get the wording in. GT, HW
- 1701/123 To further Discuss PC Website, Cllrs West and Troughton**
- 1701/123.1 PC got the budget from Transparency funding. Start, choosing the right option. Suggestion All is to use WordPress which could be reached/done through the Cloud. Community BT website is difficult to do it. PC needs to bring to the next meeting in Mar 3 quotes and recommendation of the best one. Have proposal by the mid Feb and action plan.
- 1701/124 Playing Fields**
- 1701/124.1 Rota for regular inspection to be agreed – when K Simonis was on the Council he used to do regular weekly inspections. Equipment is quite slippery at this time of the year. Bark needs topping up – to be agreed at Mar PC meeting. Cllr BM will seek advice from K Simonis re: previous maintenance of the PF. PC BM
- 1701/124.2 Chairman BM is away for 2 weeks, Cllr NC will carry weekly inspections for that period. NC
- 1701/124.3 Grass grows through the bark – weeds need spraying and topping up with bark.
- 1701/125 Storage/ Disposal of Parish Council Archive files, update for the working party**
- 1701/125.1 There is one box of files, which PC wishes to keep. It was decided to purchase a storage Clerk box/strong cardboard box.
- 1701/126 Village Bins,**
- 1701/126.1 Bins not emptied any more.
- 1701/127 Tree Report, update by Cllr Cook**
- 1701/127.1 Cllr NC reported, that survey needs to be passed to CCC of everything that PC feels need NC short, medium or long-term attention.
- 1701/128 Correspondence - Clerk**
- 1701/128.1 It was reported, that D Martin collected money for the Poppy Appeal.
- 1701/129 Councillors' Questions**
- 1701/129.1 No Councillors' questions.
- 1701/130 Date of the next meeting:** Thu 9 Mar at earlier start time 7.30pm at the Green Man. Apologies from Cllr NC.

Meeting finished at 21.58 pm.

These minutes are considered draft until ratified at the Parish Council meeting

9/3/2017
Date


Chairman: Bohdan Mysak

